

# First Aid Policy

It is a Rose of York policy to provide First Aid support to someone if they are injured or become unwell in school, and to ensure that the school complies with the Health and Safety (First Aid) Regulations 1981.

Our policy ensures that there is at least one trained First Aider in the school who will provide First Aid support as and when necessary, please check posters for information about who this is. Please note that First Aiders are not legally permitted to give any medication to students.

If the First Aider feels that further medical assistance is required, they will arrange for an ambulance to be called. All First Aiders have attended an approved Emergency First Aid at Work course in First Aid and undertake refresher courses when necessary.

There is a First Aid box in Reception. All qualified First Aiders are responsible for replenishing the First Aid boxes and ensuring that it contains all necessary equipment and that the equipment is not out of date.

All new staff are provided with information at induction on how to obtain First Aid assistance and who the qualified First Aiders are. First Aid notices naming the qualified First Aiders are on display in communal areas around the school.

If someone is injured, becomes unwell and needs help, the nearest First Aider should be contacted, and asked to attend. The First Aider will assess the situation, provide help, request assistance from other First Aiders if necessary, and stay with the casualty until they are recovered or make arrangements for further medical assistance if they deem this necessary.

The nearest hospital A&E department is: University College Hospital, 235 Euston Road, NW1 2BU.

If the First Aider does not deem the situation to be an emergency but the casualty does need to go to the hospital, then we will call a taxi. Either the First Aider will remain with the casualty and accompany them to the hospital, or they will ask a friend or other appropriate member of staff to stay with them. When appropriate or if asked to by the casualty, we will contact their next of kin.

This policy is kept up to date and reviewed annually.

**Policy reviewed: October 2020**

**Due to be reviewed: October 2021**